

Notice of 54th Annual General Meeting

NOTICE IS HEREBY GIVEN THAT the Fifty-Fourth (“54th”) Annual General Meeting (“AGM”) of KUMPULAN FIMA BERHAD (“KFima” and/or “the Company”) will be held at the Dewan Berjaya, Bukit Kiara Equestrian & Country Resort, Jalan Bukit Kiara, Off Jalan Damansara, 60000 Kuala Lumpur on Tuesday, 1 September 2026 at 3.00 p.m. for the transaction of the following business:-

ORDINARY BUSINESS

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| 1. To receive the Audited Financial Statements of the Company for the financial year ended 31 March 2026 and the Directors’ and Auditors’ Reports thereon. | Please refer to Note A |
| 2. To re-elect the following Directors, who retire by rotation in accordance with Article 102 of the Company’s Constitution and who, being eligible, offer themselves for re-election: | |
| (i) Datuk Anuar Bin Ahmad | Resolution 1 |
| (ii) Puan Rozana Zeti Binti Basir | Resolution 2 |
| 3. To approve the payment of Directors’ fees for each of the Non-Executive Directors of the Company for the ensuing financial year. | Resolution 3 |
| 4. To approve the payment of Directors’ fees for each of the Non-Executive Directors who sit on the Boards of KFima subsidiaries from 2 September 2026 until the conclusion of the next AGM of the Company. | Resolution 4 |
| 5. To approve the payment of Directors’ remuneration (excluding Directors’ fees) for the Non-Executive Directors from 2 September 2026 until the conclusion of the next AGM of the Company. | Resolution 5 |
| 6. To re-appoint Messrs. Ernst & Young PLT as Auditors of the Company for the financial year ending 31 March 2027 and to authorise the Directors to determine their remuneration. | Resolution 6 |

SPECIAL BUSINESS

To consider and if thought fit, to pass the following resolutions:

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| 7. PROPOSED RENEWAL OF SHAREHOLDERS’ MANDATE FOR RECURRENT RELATED PARTY TRANSACTIONS OF A REVENUE OR TRADING NATURE | Resolution 7 |
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“THAT pursuant to Paragraph 10.09 of the Bursa Malaysia Securities Berhad (“Bursa”) Main Market Listing Requirements (“Listing Requirements”), approval be and is hereby given for the Company and/or its subsidiaries to enter into and give effect to the recurrent related party transactions of a revenue or trading nature as set out in Section 2.4 Part A of the Company’s Circular/Statement to Shareholders dated 30 July 2026 which are necessary for the day-to-day operations of the Company and/or its subsidiaries, provided that such transactions are entered into in the ordinary course of business of the Company and/or its subsidiaries, are carried out on terms not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders of the Company.

THAT such approval shall continue to be in full force and effect until:

- (i) the conclusion of the next AGM of the Company, at which time the authority will lapse, unless the authority is renewed by a resolution passed at such general meeting; or

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- (ii) the expiration of the period within which the Company's next AGM is required to be held under Section 340(2) of the Companies Act, 2016 ("the Act") (but shall not extend to such extension as may be allowed under Section 340(4) of the Act); or
 - (iii) revoked or varied by resolution passed by the shareholders of the Company at a general meeting,
- whichever is the earlier;

AND THAT the Directors be and are hereby authorised to complete and do all such acts and things (including executing such documents as may be required) to give effect to the transactions contemplated and/or authorised by this resolution."

8. PROPOSED RENEWAL OF THE AUTHORITY FOR SHARES BUY-BACK

Resolution 8

"THAT subject to compliance with the Act, the Bursa Listing Requirements, provisions of the Company's Constitution and all other applicable laws, guidelines, rules and regulations, approval and authority be and are hereby given to the Directors of the Company to the extent permitted by law, to purchase such number of ordinary shares in KFima ("KFima Shares") as may be determined by the Directors from time to time through Bursa upon such terms and conditions as the Directors may deem fit, necessary and expedient in the interest of the Company, provided that:

- (i) the maximum aggregate number of KFima Shares which may be purchased and/or held by the Company shall not exceed 10% of the issued share capital of the Company at any time; and
- (ii) the maximum funds to be allocated by the Company for the purpose of purchasing its own shares shall not exceed the total retained profits of the Company for the time being.

THAT the Directors be and are hereby authorised to deal with the KFima Shares so purchased at their discretion, in the following manner:

- (i) cancel the KFima Shares so purchased; or
- (ii) retain the KFima Shares so purchased as treasury shares which may be dealt with in accordance with Section 127(7) of the Act; or
- (iii) retain part of the KFima Shares so purchased as treasury shares and cancel the remainder of the KFima Shares,

or in any other manner as may be prescribed by the Act, all applicable laws, regulations and guidelines applied from time to time by Bursa and/or other relevant authority for the time being in force and that the authority to deal with the purchased KFima Shares shall continue to be valid until all the purchased KFima Shares have been dealt with by the Directors of the Company;

THAT the authority conferred by this resolution shall be effective immediately upon the passing of this resolution and shall continue to be in force until:

- (i) the conclusion of the next AGM of the Company, at which time it shall lapse, unless by ordinary resolution passed at that meeting, the authority is renewed, either unconditionally or subject to conditions; or
- (ii) the expiration of the period within which the next AGM of the Company is required by law to be held; or
- (iii) revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting,

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whichever occurs first but not so as to prejudice the completion of purchase(s) by the Company before the aforesaid expiry date and, in any event, in accordance with the provisions of the Bursa Listing Requirements or any other relevant authorities;

AND FURTHER THAT the Board be and is hereby authorised to do all such acts and things and to take all such steps as they deem fit, necessary, expedient and/or appropriate in order to complete and give full effect to the purchase by the Company of its own shares with full powers to assent to any condition, modification, variation and/or amendment as may be required or imposed by the relevant authorities.”

9. To transact any other business of which due notice shall have been given in accordance with the Act and the Company's Constitution.

BY ORDER OF THE BOARD

JASMIN BINTI HOOD

[SSM PC No. 201908001455] (LS 0009071)

FADZIL BIN AZAHA

[SSM PC No. 201908001530] (CA 20995)

Company Secretaries

Kuala Lumpur

30 July 2026

NOTES:

(I) Note A

The Audited Financial Statements is for discussion only as they do not require shareholders' approval pursuant to the provision of Section 340(1)(a) of the Act. Hence, they are not put forward for voting.

(II) Explanatory Notes:

Ordinary Resolutions 1 and 2: Re-election of Directors

The Board of Directors had, through its Nomination and Remuneration Committee (NRC), carried out an assessment of the Directors who are standing for re-election under Article 102 of the Company's Constitution and agreed that they have met the Board's expectations in the discharge of their duties and responsibilities.

Directors standing for re-election under Article 102 of the Company's Constitution are Datuk Anuar Bin Ahmad and Puan Rozana Zeti Binti Basir. They were assessed based on the following criteria:-

- (i) the Directors' level of contribution to Board discussions through their skills, experience and strength in qualities and their ability to act in the best interests of the Company in decision-making;
- (ii) the evaluation of Directors' fitness and propriety to discharge their roles effectively as determined by the self and peer assessments conducted during the Board Effectiveness Evaluation for FYE2026; and
- (iii) the Directors commitment and time allocation to ensure effective fulfilment of their responsibilities.

Both Directors have completed their Annual Declaration and Disclosure of Interests Form, and there are no concerns noted. The Board recommends that shareholders vote in favour of their re-election. All Directors standing for re-election have abstained from deliberations and decisions on their own eligibility and have offered themselves for re-election at the 54th AGM.

The profiles of the retiring Directors are set out in 'Our Board of Directors' section of the Company's Annual Report 2026.

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Ordinary Resolutions 3, 4 and 5

Section 230(1) of the Act provides, among others, that the fees of the directors and any benefits payable to the directors of a listed company and its subsidiaries shall be approved at a general meeting. In this respect, the Board agreed that the shareholders' approval shall be sought at the 54th AGM of the Company on the following payments to Directors in three (3) separate resolutions, as follows:

- **Resolution 3** on payment of Directors' fees for the ensuing financial year.
- **Resolution 4** on payment of Directors' fees for each of the Non-Executive Directors ("NEDs") who sit on the Board of Directors of KFima subsidiaries from 2 September 2026 until the conclusion of the next AGM of the Company.
- **Resolution 5** on payment of Directors' remuneration (excluding Directors' fees) to the NEDs from 2 September 2026 until the conclusion of the next AGM of the Company.

Ordinary Resolutions 3, 4 and 5 comprises fees, allowances and other benefits payable to the Non-Executive Chairman, NEDs and Board Committees, including fees and allowances payable to them by the subsidiaries. Payment of the said fees, allowances and other benefits referred to herein will be made by the Company as and when incurred.

The Board, through its NRC, had reviewed and recommended the fees and benefits payable to the NEDs, as set out in the table below. The Group Managing Director and the members of management who sit on the Board Committees do not receive any Directors' fees, meeting allowances or other benefits in respect of such positions.

Company

		Fee (per annum)	Meeting Allowance (per meeting)	Benefits
Board	Chairman	RM150,000	RM2,000	Medical coverage and other claimable benefits
	Member	RM70,000	RM2,000	
Committees	Chairman of Audit and Risk Committee	RM15,000	RM2,000	N/A
	Member of Audit and Risk Committee	RM10,000	RM2,000	N/A
	Chairman of Nomination and Remuneration Committee	RM15,000	RM2,000	N/A
	Member of Nomination and Remuneration Committee	RM10,000	RM2,000	N/A
	Chairman of Group Sustainability Committee	RM15,000	RM2,000	N/A
	Member of Group Sustainability Committee	RM10,000	RM2,000	N/A
	Chairman of Risk Steering Committee	RM15,000	RM2,000	N/A
	Member of Risk Steering Committee	RM10,000	RM2,000	N/A
	Member of Group Investment Committee	N/A	RM2,000	N/A
	Member of Plantation Executive Committee	N/A	RM2,000	N/A
	Member of Ad Hoc Committee	N/A	RM2,000	N/A

Subsidiaries

Subsidiary	Position Held	Fee Type	Amount
International Food Corporation Limited	Chairman	Director's fee per annum	RM18,000
		Meeting allowance per meeting	RM1,000
Fima Bulking Services Berhad	Chairman	Director's fee per annum	RM18,000
		Meeting allowance per meeting	RM1,000

In determining the estimated amount of remuneration payable to the NEDs, various factors, including the number of scheduled meetings of the Board, Board Committees and Board of subsidiaries, as well as the number of NEDs involved in these meetings were considered.

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Ordinary Resolution 6: Appointment of Auditors

The Board had at its meeting held on 29 June 2026 approved the Audit and Risk Committee's recommendation for shareholders' approval to be sought at the 54th AGM for re-appointment of Messrs. Ernst & Young PLT as Auditors of the Company for the financial year ending 31 March 2027.

The Board and the Audit and Risk Committee collectively agreed that Messrs. Ernst & Young PLT has met the relevant criteria prescribed by Paragraph 15.21 of the Bursa Listing Requirements.

Ordinary Resolution 7: Proposed Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature

The proposed Ordinary Resolution 7, if passed, will empower the Company and/or its subsidiaries ("the Group") to enter into recurrent related party transactions of a revenue or trading nature which are necessary for the Group's day-to-day operations, subject to the transactions being carried out in the ordinary course of business on terms not more favourable to the related parties than those generally available to the public and are not detrimental to the minority shareholders of the Company.

Further information on the Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature is set out in Part A of the Circular/Statement to Shareholders dated 30 July 2026, which is available under the 'Investors' section of the Company's website.

Ordinary Resolution 8: Proposed Renewal of Share Buy-Back Authority

The proposed Ordinary Resolution 8, if passed, will renew the authority granted by the shareholders at the last AGM. The renewed authority will allow the Company to purchase its own shares of up to 10% of its prevailing ordinary issued share capital at any time. The renewed authority, unless revoked or varied by ordinary resolution passed by the shareholders of the Company in a general meeting, will expire at the conclusion of the next AGM of the Company or the expiration of the period within which the next AGM is required by law to be held, whichever occurs first.

Further information on the Proposed Renewal of Shares Buy-Back Authority is set out in Part B of the Circular/Statement to Shareholders dated 30 July 2026, which is available on the 'Investors' section of the Company's website.

(III) Notes:

A. Appointment of Proxy(ies)

1. Only members whose names appear in the General Meeting Record of Depositors as at 24 August 2026 shall be entitled to participate, speak and vote at the 54th AGM or appoint proxy(ies) to participate and/or vote on their behalf.
2. A member of the Company who is entitled to participate and vote at the 54th AGM may appoint up to 2 proxies to attend the 54th AGM by specifying the proportion of his/her shareholding to be represented by each proxy. A proxy may not be a member of the Company.
3. Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositors) Act 1991, it may appoint at least one (1) proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
4. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for the multiple beneficial owners in one (1) securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
5. The instrument appointing a proxy shall be in writing under the hand of the appointer or his attorney duly authorised in writing, or if the appointer is a corporation, either under its common seal or under the hand of its officer or attorney duly authorised.

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6. The instrument appointing a proxy (proxy form) may be made in hard copy form or by electronic means in the following manner and must be deposited to the Company's share registrar, Boardroom Share Registrars Sdn. Bhd., not later than Sunday, 30 August 2026 at 3.00 p.m. or adjournment thereof:
 - (a) In hard copy form
The proxy form must be deposited at the Company's share registrar's office situated at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.
 - (b) By electronic means via email
The proxy form can be submitted to Boardroom via email at bsr.proxy@boardroomlimited.com. Boardroom do not acknowledge receipt of the form(s) of proxy.
 - (c) By electronic means through the share registrar's website
The proxy form can also be lodged electronically through Boardroom Smart Investor Online Portal at <https://investor.boardroomlimited.com>. Kindly refer to the Administrative Guide for the 54th AGM on the procedures for electronic lodgement of proxy form.
7. If the appointer is a corporation, the proxy form or certificate of appointment of corporate representative must be deposited by hand or post to Boardroom Share Registrars Sdn. Bhd. not less than 48 hours before the time appointed for holding the 54th AGM or adjournment thereof. Alternatively, the proxy form or certificate of appointment of corporate representative may also be sent to Boardroom Share Registrars Sdn. Bhd. via email at bsr.proxy@boardroomlimited.com.
8. If you have submitted your proxy form(s) and subsequently decide to appoint another person or wish to participate in the 54th AGM yourself, please revoke the appointment of the earlier appointed proxy(ies) forty-eight (48) hours before the 54th AGM through the following options:
 - (a) Hardcopy Form
Write in to bsr.proxy@boardroomlimited.com to revoke the earlier appointed proxy(ies).
 - (b) e-Proxy Form
 - Go to "**Submitted eProxy Form list**" and click "**View**";
 - Click "**Cancel/Revoke**" at the bottom of the eProxy Form; and
 - Click "**Proceed**" to confirm.
9. The voting at the 54th AGM will be conducted on a poll. The Company will appoint independent scrutineers to verify the poll results.

Statement Accompanying Notice of Annual General Meeting

The Directors who are retiring pursuant to Article 102 of the Company's Constitution and seeking re-election are:

- (i) Datuk Anuar Bin Ahmad
- (ii) Puan Rozana Zeti Binti Basir

The profiles of the above Directors are set out in 'Our Board of Directors' section of this Annual Report.

Administrative Guide for the 54th AGM

Meeting Day and Date	: Tuesday, 1 September 2026
Commencement of Meeting	: 3.00 p.m.
Venue	: Dewan Berjaya, Bukit Kiara Equestrian & Country Resort Jalan Bukit Kiara, Off Jalan Damansara 60000 Kuala Lumpur

1. Registration

- 1.1 Registration will start at 1:00 p.m. and will remain open until the conclusion of the 54th AGM or such time as may be determined by the Chairman of the Meeting.
- 1.2 Please present your original MyKad/Identification Card or Passport (for foreign member) to the registration staff. Only original MyKad/Identification Card or Passport will be accepted for verification purposes. Please ensure your MyKad/Identification Card or passport is returned to you after registration.
- 1.3 No person will be allowed to register on behalf of another person with the original MyKad/Identification Card or Passport of that other person.
- 1.4 Upon verification and registration:
 - a. identification wristband which will be provided at the registration counter;
 - b. special QR code will be generated for shareholders, proxies, authorised representatives and attorneys to scan and access to the e-poll system using own smartphone/tablet; and
 - c. if you are attending the AGM as a shareholder as well as a proxy, you will be registered once and will only be given one identification wristband. No person will be allowed to enter the meeting hall without a wristband.
- 1.5 There will be no replacement in the event that you lost or misplace identification wristband.
- 1.6 After registration, please vacate the registration area immediately and proceed to the meeting hall.
- 1.7 The registration counter will only handle verification of identity and registration of attendance.
- 1.8 Help desk support is available for any other enquiries/assistance/revocation of proxy's appointment.

2. Entitlement to Attend and Vote

- 2.1 Only members whose names appear in the General Meeting Record of Depositors as at 24 August 2026 shall be entitled to attend the 54th AGM or appoint proxies to attend and vote on their behalf.

3. Proxy

- 3.1 If you are unable to participate the 54th AGM and wish to appoint the proxies to participate and vote on your behalf or the Chairman of the meeting as your proxy, please indicate your voting instructions in the proxy form.
- 3.2 Corporate shareholders who require their corporate representative to attend and vote at the 54th AGM must deposit their proxy form or certificate of appointment of corporate representative to the Company's share registrar, Boardroom Share Registrars Sdn. Bhd. ("Boardroom Share Registrars").
- 3.3 You may download the proxy form from our website at www.fima.com.my/agm.html.

Administrative Guide for the 54th AGM

4. Lodgement of Proxy Form

4.1 The instrument appointing a proxy (proxy form) may be made in hard copy form or by electronic means, and must be deposited to the Boardroom Share Registrars, not later than Sunday, 30 August 2026 at 3.00 p.m. or adjournment thereof:

- (a) In hard copy form
The proxy form must be deposited at the Boardroom Share Registrars' office situated at 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan. Boardroom Share Registrars will also provide a box at the ground floor of its office building to facilitate drop-off of proxy forms.
- (b) By electronic means via email
The proxy form can be submitted to Boardroom via email at bsr.proxy@boardroomlimited.com. Boardroom do not acknowledge receipt of the form(s) of proxy.
- (c) By electronic means through the share registrar's website
The proxy form can also be lodged electronically through Boardroom Smart Investor Online Portal at <https://investor.boardroomlimited.com>.

Step 1: Register Online with Boardroom Smart Investor Portal (for first time registration only)

Note: If you have already signed up with Boardroom Smart Investor Portal ("BSIP"), you are not required to register again. You may proceed to Step 2 on e-Proxy Lodgement.

- a. Access the website at <https://investor.boardroomlimited.com>.
- b. Click "Register" to sign up as a user.
- c. Complete registration with all the required information. Upload and attach a softcopy of your Identity Card ("NRIC") (front and back) or Passport. Click "Register".
- d. You will receive an email from BSIP Online for email address verification. Click on "Verify Email Address" from the email received to continue with the registration.
- e. For corporate shareholder, kindly upload the authorisation letter as well. Click "Sign up".
- f. Once your email address is verified, you will be re-directed to BSIP Online for verification of mobile number.
- g. Click on "Request OTP Code" and an OTP code will be sent to the registered mobile number. You will need to enter the OTP code and click "Enter" to complete the process.
- h. Once your mobile number is verified, registration of your new BSIP account will be pending for final verification.
- i. An email will be sent to you to inform the approval of your BSIP account within one (1) business day. Subsequently, you can login at <https://investor.boardroomlimited.com> with the email address and password filled up by you during the registration to proceed.

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Step 2: e-Proxy Lodgement

- a. Login to <https://investor.boardroomlimited.com> with your registered email address and password.
- b. Enter the OTP sent to your registered email address to verify your identity.
- c. Click **"Meeting Event(s)"** and select **"KUMPULAN FIMA BERHAD 54TH ANNUAL GENERAL MEETING"** and click **"Enter"**.

For Individual/Corporate Shareholders:

1. Go to "PROXY" and click on "Submit eProxy Form".
2. Read and accept the General Terms and Conditions and enter your CDS account number.
3. Enter your Central Depository System ("CDS") account number and insert the number of securities held.
4. Appoint your proxies or the Chairman of the AGM and enter the required particulars for your proxies.
5. Indicate your voting instructions — FOR or AGAINST or ABSTAIN. If you wish to have your proxy(ies) to act upon his/her discretion, please indicate DISCRETIONARY. Review and confirm your proxies' appointment.
6. Click "Apply".
7. Download or print the e-Proxy form acknowledgment for your record.

For Authorised Nominee and Exempt Authorised Nominee:

Via Email

1. Write in to bsr.proxy@boardroomlimited.com by providing the name of member, CDS account number accompanied with the certificate of appointment of corporate representative or proxy form (as the case may be) to submit the request latest by 30 August 2026 at 3.00 p.m.
2. Please provide a copy of corporate representative's or proxy's NRIC (front and back) or passport, as well as his/her email address.

Via BSIP

1. Select the Nominees Company that you are representing.
2. Go to "PROXY" and click "Submit eProxy Form".
3. Click "Download Excel Template" to download.
4. Insert the appointment of proxy/proxies for each CDS account with the necessary data and voting instructions into the downloaded Excel file template. Ensure inserted data is correct and organised.
5. Upload the completed Excel file.
6. Review and confirm your proxy/proxies appointment and click "Submit".
7. Download or print the eProxy Form as an acknowledgement.

Note: If you are the authorised representatives for more than one authorised nominee/exempt authorised nominee/corporate shareholder, kindly click the home button and select "Edit Profile" in order to add company's name.

- 4.2 If you wish to attend the 54th AGM yourself, please do not submit any proxy form for the 54th AGM. You will not be allowed to attend the 54th AGM together with a proxy appointed by you.
- 4.3 If you have submitted your proxy form(s) and subsequently decide to appoint another person or wish to participate in the 54th AGM yourself, please revoke the appointment of the earlier appointed proxy(ies) forty-eight (48) hours before the 54th AGM through the following options:
 - (a) Hardcopy Form
Write in to bsr.proxy@boardroomlimited.com to revoke the earlier appointed proxy(ies).
 - (b) e-Proxy Form
 - Go to **"Submitted eProxy Form list"** and click **"View"**;
 - Click **"Cancel/Revoke"** at the bottom of the eProxy Form; and
 - Click **"Proceed"** to confirm.

Administrative Guide for the 54th AGM

5. Voting Procedures

- 5.1 The voting will be conducted by poll in accordance with Paragraph 8.29A of the Bursa Malaysia Securities Berhad Main Market Listing Requirements.
- 5.2 The Company has appointed Boardroom Share Registrars as the Poll Administrator to conduct the poll by way of electronic voting ("e-Voting") and SKY Corporate Services Sdn. Bhd. as Scrutineers to verify the poll results.
- 5.3 Voting for all the resolutions set out in the Notice of 54th AGM will take place concurrently upon the conclusion of the deliberation of all business. Please vote using your smartphone/tablet with the QR code, which will be provided upon registration on the day of the AGM. As such, you are advised to bring your own personal devices to vote. Alternatively, you may submit your vote at the polling kiosks located in the AGM venue.
- 5.4 The Scrutineers will verify the poll result reports upon closing of the poll session by the Chairman. Thereafter, the Chairman will announce and declare whether the resolutions put to vote were successfully carried or not.

6. Enquiries

If you have any enquiry prior to the 54th AGM, please contact Boardroom Share Registrars during office hours on Monday to Friday from 9.00 a.m. to 5.00 p.m. (except on Public Holidays):

General Line : +603-7890 4700
Email : bsr.helpdesk@boardroomlimited.com

Annual Report 2026

We strongly recommend you to download the digital version of the documents taking into consideration of the carbon footprints arising from the production and delivery of the documents. The Annual Report 2026 and Corporate Governance Report 2026 can be downloaded from the Company's website. Please access the online softcopy through your device by scanning this QR code.

